DECEMBER 2023 **P/ID 78012/RMBH3**

Time : Three hours Maximum : 80 marks

PART A — (10 × 2 = 20 marks)

Answer any TEN questions in 50 words each.

1. What do you mean by Hospital records?

2. List down the medical records provided to Police.

3. Define the term record keeping.

4. State any two types of electronic forms of record maintenance.

5. Define "Out-Patient Records".

6. Write a note on "diagnosis".

7. Define the term "Investigation".

8. What do you mean by records organisation?

9. What is "indexing"?

10. List out any four classifications of records.

11. Explain the terms medical forms and reports.

12. List down any two registers in various departments.

PART B — (5 × 6 = 30 marks)

Answer any FIVE questions in 250 words each.

13. Explain the significance importance of records for education and research.

14. Discuss the objectives of Medical Records.

15. Briefly explain the latest trends in record maintenance.

16. Explain the bases for medical records classification.

17. Illustrate the importance and features of a causality record.

18. List out the problems associated with medical records.

19. Explain the benefits of filing of medical records.

PART C — (3 × 10 = 30 marks)

Answer any THREE questions in 500 words each.

20. Discuss the functions of hospital records in detail.

21. State the different types of forms explain them all.

22. Enumerate the types of reports for a multi-speciality hospital in detail.

23. Indexing and filing is not only for present reference it is also for Future- Justify your answers with proper example.

24. Illustrate the advantages and purposes of medical registers.

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