MAY 2022 **P/ID 78012/RMBH3**

Time : Three hours Maximum : 80 marks

PART A — (10 × 2 = 20 marks)

Answer any TEN questions in 50 words each.

1. Define the term “Patient”.

2. Explain the meaning of hospital Records.

3. Define “Research”.

4. Explain the term “register”.

5. List any two merits of record keeping.

6. Define the term “In-Patient”.

7. Define the term “surgery”.

8. How the records can be classified?

9. Define “records management”.

10. How the medical reports can be designed?

11. List down any two common issues in designing records.

12. What are the types of medical records?

PART B — (5 × 6 = 30 marks)

Answer any FIVE questions in 250 words each.

13. Explain the importance of medical records to patients.

14. List out and explain the records to be provided to the police.

15. What are the principles of record keeping? Indicate the merits and demerits of record keeping.

16. What are the objectives and importance of causality records?

17. Describe the term indexing and filing. Explain the same with some example files.

18. Write about the features and advantages of medical registers.

19. Explain the process of designing and framing of statutory registers.

PART C — (3 × 10 = 30 marks)

Answer any THREE questions in 500 words each.

20. Briefly explain the importance of medical records in a hospital.

21. What is the objective and provisions for record keeping – explain.

22. Elucidate the need for causality, emergency and surgical records with some examples.

23. What are the bases that are to be considering while classifying records – Explain.

24. Medical forms and reports are the two eyes of hospital – Discuss briefly.

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