MAY 2025 **P/ID 78012/RMBH3**

Time : Three hours Maximum : 80 marks

PART A — (10 × 2 = 20 marks)

Answer any TEN questions.

1. What is meant by hospital record?

2. Give the meaning of registers and forms in hospital records.

3. Inpatient vs out patient.

4. Write short notes on Electronic form of records.

5. Define the term obstetrics.

6. State the meaning of indexing of records.

7. What do you meant by filing of records?

8. What is a medical register?

9. Mention Latest trends in Record maintenance.

10. List out the importance of medical Records.

11. What is IPD and OPD in a hospital?

12. What is a daily immunization register?

PART B — (5 × 6 = 30 marks)

Answer any FIVE questions.

13. Shed lights over the importance of medical records to patients.

14. Elucidate the importance of medical records to doctors.

15. What are the steps in the process of records management? Explain it.

16. Enumerate the demerits of records management?

17. Explain in short about the diagnosis records.

18. What are the types of medical registers? Classify it.

19. What are the functions of hospital records?

PART C — (3 × 10 = 30 marks)

Answer any THREE questions.

20. Give a detailed account of the common issues in the maintenance of medical registers.

21. State the statutory registers and reports to be maintained in hospitals.

22. Enumerate the meaning, types and significance of medical forms and reports.

23. Explain in detail the principles, merits and limitations of record keeping.

24. Explain in detail the classification of records in hospitals.

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