DECEMBER 2022 **U/ID 31527/ULJ1A**

Time : Three hours Maximum : 75 marks

PART A — (10 × 2 = 20 marks)

Answer any TEN questions in 30 words each.

1. How many speech sounds are there in English phonetics? What are they?

2. What is the advantage of studying phonetics?

3. Mention any two types of conversation?

4. What is inappropriate conversation in the workplace?

5. How should a candidate dress himself/herself for an interview?

6. How do you talk professionally in an interview?

7. How does communication improve teamwork?

8. What does group work teach you?

9. What is the purpose of group discussion?

10. How do you make an online presentation interesting?

11. What are nonverbal communication skills?

12. What is the difference between verbal and non verbal communication?

PART B — ($5 \times 5 = 25$ marks)

Answer any FIVE questions in 200 words each.

13. What are the basic concepts of phonetics and pronunciation?

14. How do you practise conversation?

15. What are the different types of team communication?

16. What are the various interview skills?

17. What is the importance of speaking skills?

18. How will you make a good presentation more effective?

19. What are the advantages of nonverbal communication?

PART C — (3 × 10 = 30 marks)

Answer any THREE questions in 500 words each.

20. Write an essay on Phonetics.

21. Mention ten conversational skills

22. Write elaborately on how to make a great impression in an English-speaking job interview

23. Write guidelines for effective participation in a group discussion.

24. Write elaborately on the importance of Non-Verbal communication.

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